Catalog Banners

Topics:

How do I add banners to the catalog home page?

How many banners can I have on my catalog?

How do I activate & schedule banners once they are added?

Can catalog banners be added to the site home page.

How do I link my banner?

Add Banners Activate Schedule

Catalog Banners

How to add a Catalog Banner
From the Dashboard, select Catalog, then select Banners. Upload a JPEG, JPG, or PNG file that is 3 MB or less and 1160 pixels wide by 240 pixels high. As an option, add a hyperlink, then select "Add Banner". The banner will now appear in your library so you can activate and manage it.

How many banners can I have on my catalog?
You can have up to 20 banners on the catalog homepage, but we recommend no more than 6 at a time.

QUICK TIP

Banners do not appear on the home page until you "activate" them by clicking "manage" from the banner library. You can also schedule them or add them to other "spoke" sites.

Catalog Banners

Catalog banners appear below the header & pages and are added by a site administrator, or by selected catalog administrators

Topics:

How do I add banners to the site catalog page?

How many banners can I have on my catalog?

How do I activate & schedule banners once they are added?

Can catalog banners be added to the site home page.
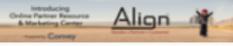
How do I link my banner?

Catalog Banners

How do I activate and schedule a banner once it has been added?
From the banner library, find the banner, then click "Manage". Click the check box under "Active" for it to appear in the catalog.

≡ **Manage Banners**

Use the blue arrow to change the position of the banner, change the banner name, or delete the banner. Select the manage button to make the banner active and schedule it.

Manage Banners

	Status	Image	Name	Manage	
✥	Active	Introducing Online Partner Resource & Marketing Center Align	Align Banner 1	Manage	Delete
✥	Active	Best Marketing RCI in Telecom	Channel Banner 1	Manage	Delete

QUICK TIP

Schedule banners that have a time-sensitive nature such as promotions, rebates, coupons or spiffs. This automatically removes them when the offer is no longer valid.

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Add Banners | Activate | Schedule

Catalog Banners

Activate the banner by clicking the "active" box. Click post, page or URL to select the type of banner link. In the "All Sites" row, use the drop down box to find the page or post to link the banner to or enter a URL. The system will select the correct page or post link for each site. You can change the links for individual sites. Select the box in the Site Banner column to add this banner to the home page of one or more spoke sites. As an option, schedule the banner to appear or be removed from the catalog and site home pages. Note: the Site Banner option is available for premium subscriptions.

Cox Banner

Select a link type for all sites:
○ Post ○ Page ● URL

Site	Add to Spoke	Site Banner	URL	Schedule	
All Sites	☐	☐	http://example		
Convey Channel Convey Services	☑	☐	http://example	Start Date 📅	End Date 📅
Spoke Sites					
Alliance Partners Convey Services	☐		http://example		
Cloud Conventions Convey Services	☐		http://example		
Demo Convey 2 Convey Services	☐		http://example		
Vendor Match Convey Services	☐		http://example		

Cancel | Save

Schedule Catalog Banner.
Under the manage button you may select a start and end date under the schedule column. If you are subscribed to multiple sites, you will see a scheduler for each site. If your catalog is given permission from the site owner, you can click Site Banner to automatically add the banner to the site home page.

How do I link my banners?
Select a link type for all sites using the toggle under the Banner Name. If you select a Post or Page, you will be able to select from any that currently exist on your catalog.

QUICK TIP

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